



**TENDERING FOR A HAWKER STALL**



# TENDERING FOR A HAWKER STALL

This brochure provides a simple step-by-step guide on submitting your tender for a hawker stall. We hope you will find it useful.

## TENDER OVERVIEW

### AM I ELIGIBLE?

**Yes! If you are:**

1. Singapore Citizen/ Permanent Resident
2. 21 years old and above
3. Not debarred from holding a hawker licence by NEA
4. Not an undischarged bankrupt

### WHEN AND HOW DO I TENDER FOR A STALL?

Tender period is typically from  
**13<sup>th</sup> to 26<sup>th</sup> (10.30am)** of every month

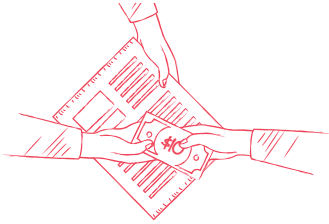
If the 13th or 26th falls on a weekend / public holiday, the opening / closing of tender will take place on the next working day.

For stalls available for tender, check **NEA website** or notice board displayed at **NEA One-Stop Information and Service Centre (OSISC)** at HDB Hub, East Wing #26-01, 480 Lorong 6 Toa Payoh, Singapore 310480

Buy Tender Form at OSISC

Drop the completed Tender Form  
into the Tender Box at OSISC

# 8 SIMPLE STEPS



1

Buy a

**TENDER FORM**

2

Buy a

**CASHIER'S ORDER**

from any bank and make it payable to "National Environment Agency"  
(Amount equivalent to your bid amount)



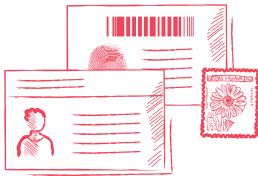
3

Buy a

**POSTAGE STAMP**

**PHOTOCOPY YOUR NRIC**

(Front and back)



4

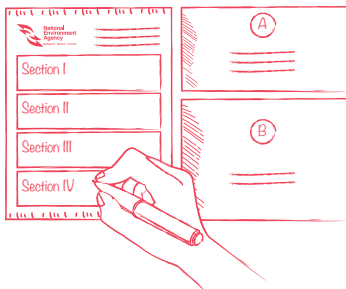
Fill in

**SECTIONS I — IV**

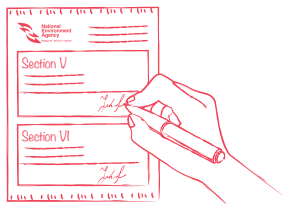
on the Tender Form and

**PERSONAL PARTICULARS**

on Envelope A and B



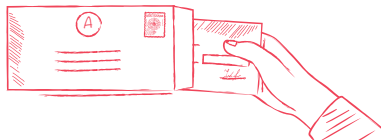
All information on the Tender Form is private and confidential. NEA staff cannot fill in the form on your behalf.



5

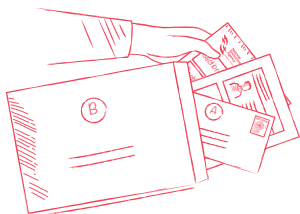
## Sign under **DECLARATION**

(Sections V and VI on  
Tender Form)



6

Place Cashier's Order into  
**ENVELOPE A**  
and paste the postage stamp on it



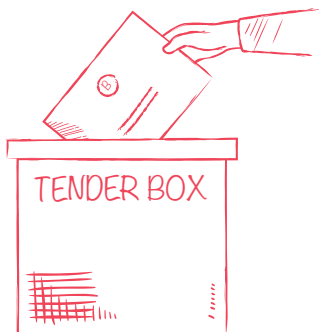
7

Place Tender Form, photocopy of  
NRIC and Envelope A into

## **ENVELOPE B**

8

Drop Envelope B into the  
**TENDER BOX**  
at NEA One-Stop Information and  
Service Centre



We will only accept completed Tender  
Forms dropped into the Tender Box.  
**Forms not deposited in the Tender Box  
are considered as invalid submission.**  
Please submit your Tender Form early  
as we will not accept any forms after the  
deadline of 10.30am on the closing date.

If your bid is successful, NEA will send a Letter of Offer to you three to four weeks after the closing of the tender.

If your bid is unsuccessful, NEA will return your cashier's order three to four weeks after the closing of the tender.



## IMPORTANT INFORMATION

**a) Will I be awarded the stall if I am the single bidder?**

Vacant stalls are awarded to the highest bidders, as long as there are competitive bids. You will not be awarded the stall if you are the single bidder when the stall is first released or previously released with no bids. The stall will be returned to the tender pool in the following month. This is to ensure fair allocation of stalls based on market interest and that the stall is awarded at a price that is representative of market sentiments.

If the same stall receives bids in subsequent tender exercises, NEA will award the stall to the bidder even if there is only one bid.

**b) Do I need to bid again in the next tender exercise if I am the single bidder for a particular stall this time?**

Yes, the tender document is only valid for its particular month of tender. Hence, if you are a single bidder and your stall is returned to the tender pool, you will have to purchase a new tender document and submit a fresh bid.

**c) If a person with the highest bid decides not to take up the stall, can one with the second highest bid automatically take over?**

No, the stall will be returned to the tender pool and re-offered for tender in the next tender exercise. This is to avoid collusion amongst tenderers.

**d) If I tender for a Halal cooked food/Indian cuisine stall, can I change to selling non-Halal cooked food/non-Indian cuisine after a successful bid?**

No, you are not allowed to change your article of sale, as this will be unfair to the other unsuccessful tenderers.

**e) Would I be penalised if I decide not to take up the stall after a successful bid?**

Successful bidders who decide not to take up the tenancy of the stall will have to forfeit their tender deposits and be debarred from participating in all government/statutory board tenders. You will also be blacklisted from registering as a hawker, nominee, joint operator or hawker assistant.



Visit <http://www.nea.gov.sg/hawker-management> to find out more.

**NEA One-Stop Information and Service Centre:**

HDB Hub East Wing  
480 Lorong 6 Toa Payoh, #26-01  
Singapore 310480

**24-Hour NEA Contact Centre:**  
1800-2255 632 (1800-CALL NEA)



Scan QR code to  
find out more