**PARTNERSHIP APPLICATION**

**Introduction**

1. With effect from 1 July 2021, the management of regulated consumer e-waste comes under an [Extended Producer Responsibility](https://www.nea.gov.sg/e-waste-epr) system. The e-waste regulated under the EPR are Information and Communications Technology (ICT) equipment, large appliances, batteries, lamps and solar photovoltaic panels.
2. The National Voluntary Partnership (NVP) for e-waste recycling will evolve to include the repair and recycling of non-regulated used household electrical/electronic products (i.e. small household appliances, electronic toys and gaming consoles). The programme aims to:

* provide more convenient avenues for repair of small household appliances
* provide more convenient recycling points for the public
* build public awareness of repair/recycling avenues for non-regulated household electrical/electronic products

1. Under this NVP, industry partners will continue to assume a leading role in spearheading recycling programmes, with support and recognition from NEA.
2. NEA welcomes and encourages interested stakeholders to become partners. As partners, you can leverage the partnership to raise the profile of your repair/recycling efforts and benefit from the support and recognition provided by NEA.

The following stakeholders may be interested to register as partners:

* **Companies/Producers** (e.g. manufacturers, importers, suppliers, etc.)

Companies that generate non-regulated e-waste in their operations.

Producers of non-regulated electrical and electronic products who are interested to spearhead or implement repair/recycling programmes for the community, or to collaborate with other NVP partners on such programmes ;

* **Retailers/Venue providers** (e.g. schools, shopping malls, community clubs and centres, etc.)

Retailers of small household appliances that provide take-back services for small household appliances and send them to NVP recycling service providers for recycling.

Venue providers that provide space to place recycling bins at easily accessible locations, and/or hold repair workshops on small household appliances or recycling events for partner programmes.

* **Recycling service providers** (e.g. collectors, traders, recyclers, logistics providers, etc.) who collect, transport, sort, process, treat or recycle the e-waste.
* **Repairers** (of small household appliances for reuse) that hold regular workshops to educate the community on the repair of such appliances.

1. Participation in this registration scheme is entirely voluntary. As a member of the partnership, you agree to fulfil the partnership conditions stated below for the duration of your membership:

* The partner programmes spearheaded by **companies** and **producers** of electrical and electronic products have to engage NVP recycling service providers.
* **Retailers** and **venue providers** should only participate in programmes and drives that channel used household electrical/electronic products or e-waste to NVP repairers or recycling service providers respectively.
* **Recycling service providers (recyclers)** have to maintain a valid registration status.
* **Repairers** have to hold regular community workshops in different parts of Singapore.

**Instructions**

Application Submission

1. The application form should be filled in, signed and scanned. The scanned copy should be e-mailed to:

Ms Loh Kang Li (Loh\_Kang\_Li@nea.gov.sg)

Ms Sushma Prabhu (Sushma\_Prabhu@nea.gov.sg)

1. Please note that all applications are subject to NEA’s approval.

Disclosure Requirement

1. Partners shall permit NEA to disclose **non-commercially sensitive** information on details of its programme/s (e.g. status of partnership (yes/no), official contact information, information on participation in NVP programmes, and achievements of recycling programmes) for the purposes of education and publicity.

Withdrawal of Application / Registration

1. At any time, partners may withdraw from the NVP by giving NEA one (1) month’s notice of their decision to withdraw.
2. To withdraw, a scanned copy of a statement by the company/organisation made on company/organisation letterhead and duly signed should be e-mailed to:

Ms Loh Kang Li (Loh\_Kang\_Li@nea.gov.sg)

Ms Sushma Prabhu (Sushma\_Prabhu@nea.gov.sg)

**APPLICATION COVER SHEET**

|  |  |  |
| --- | --- | --- |
| COMPANY / ORGANISATION DETAILS | | |
| Name | Click here to enter text. |  |
| Address | Click here to enter text. |  |
|  |  |  |
| Website Address | Click here to enter text. |  |
| Tel. No. | Click here to enter text. |  |
|  |  |  |
| CONTACT PERSON DETAILS | | |
| Name | Click here to enter text. |  |
|  |  |  |
| Job title/Designation | Click here to enter text. |  |
| Email | Click here to enter text. |  |
| DID | Click here to enter text. |  |
| Mobile No. | Click here to enter text. |  |
|  |  |  |
| COMPANY / ORGANISATION NAME TO BE MENTIONED IN  PUBLICITY MATERIAL, CERTIFICATES, ETC. | | |
| Name of Company / Organisation to be mentioned in publicity material such as posters, brochures, news releases, etc. | Click here to enter text. |  |
| Name of Company / Organisation to be printed on certificates / awards issued to Company / Organisation | Click here to enter text. |  |
|  |  |  |

**PARTNERSHIP APPLICATION FORM**

I understand that, by signing this form, I am agreeing to the commitments stated herein.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Company stamp |  |  |
|  |  |  |
| Signature of authorised representative |  | Signatory’s job title / designation |
|  |  |  |
| Name (in BLOCK LETTERS) |  | Date (DD/MM/YY) |
|  |  |  |
| The Applicant’s signatory should be the CEO, MD or one who holds an equivalent position in the company. | | |
|  |  |  |

Please indicate the following:

1. I am applying as a:

*(Please tick all that apply)*

Producer  Retailer

Venue provider  Recycling service provider

Repairer

Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. I would like to implement the following programme(s) for non-regulated used household electrical/electronic products officially considered a partner programme.

|  |
| --- |
| Click here to enter text. |

*(Please specify the programme(s) above and* ***attach detailed programme mechanics*** *including implementation timeline where appropriate.)*

1. I  would like /  would not like\* to be consulted on the formulation of a regulated framework for e-waste management.

*\* Please check applicable box*