

CBPD Circular Changes to the Daily Consultation

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CIRCULAR TO PROFESSIONAL INSTITUTES

Who should know

Owners, Developers, Architects, Engineers, Contractors and Builders.

Weekday Walk-In Consultation

Background

1. Currently CBPD conducts walk-in consultation sessions for QPs to:
 - a. Clarify and explain to QPs the rationale behind the requirements specified in the codes of practices and regulations;
 - b. Help QPs to resolve queries from the stipulated environmental codes of practice;
 - c. Assist QPs on their preparation of development control/building plans in accordance to the codes of practices and regulations.

QPs can walk in for consultation anytime from Mondays to Fridays between 9am to 12noon without the need to make prior appointment.

New Change

In our ongoing effort to improve our service to the industry partners, CBPD will be enhancing our walk-in consultation service to provide greater convenience and minimise any unnecessary waiting time. The existing walk-in consultation will be replaced by an electronic appointment booking system.

2. With effect from **1 Dec 2015**, QPs will have to download a copy of the latest **Consultation Application form which is available at CBPD's website:** <http://www.nea.gov.sg/anti-pollution-radiation-protection/central-building-planning/consultation> **to arrange for consultation session.**

3. QPs are required to email the completed consultation application form to the following email address: cbpd_consultation@nea.gov.sg.
4. Upon receiving the completed consultation application form, our officer will contact the QPs and arrange the necessary meeting date and time.
5. Should you have further queries on the revised arrangement for consultations, please call the following CBPD officers:

Mr Wesley Tan Chuan Sin at 6731 9630 or
Mr Saidi Mahmat at 6731 9432 or
NEA's hotline at 1800 2255225 or email us at contact@nea.gov.sg.
- 6 This circular is also available from our website at the following address :
<http://www.nea.gov.sg/anti-pollution-radiation-protection/central-building-planning/circulars>

Thank you.



SAIDI MAHMAT
For DIRECTOR
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