



Our ref: NEA/EP/PDD/05-00075

DID : 67319631

Date: 10 Feb 2011

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Dear Sirs,

**CBPU CIRCULAR
CENTRAL BUILDING PLAN UNIT'S WALK-IN CONSULTATION SESSIONS**

This circular serves to inform all QPs that the Central Building Plan Unit (CBPU) of NEA conducts walk-in consultation sessions to :

- (i) clarify and explain to QPs the rationale behind the requirements specified in the environmental codes of practice;
- (ii) help QPs resolve deviations from the set environmental requirements; and
- (iii) assist QPs on the preparation of development control/building plans in accordance to the environmental codes of practice.

2 The walk-in consultation sessions are held every Monday to Friday, except public holidays, from 9.00am to 12 noon at the NEA's Customer Service Centre located at the 2nd storey, ENV Building. No prior appointments are needed for the walk-in consultation sessions.

3 We would appreciate it very much if you could disseminate the contents of this circular to your members.

4 Thank you.

Yours faithfully

A handwritten signature in black ink, appearing to read "Anselm Gonsalves".

ANSELM GONSALVES
CHIEF ENGINEER
CENTRAL BUILDING PLAN UNIT



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