



User Guide for Toxic Industrial Waste e-Tracking (Generator)

Version 1.0

Last updated in August 2019

WHAT YOU NEED

- ✓ A computer with internet access.
- ✓ CorpPass or SingPass

ADDITIONAL NOTES

- ✓ Ensure that you have valid SingPass or CorpPass (if applicable)

ROLE AND RIGHTS

Function	Roles
	TIW Generator
Dashboard	✓
Create Consignment Note	✓
Enquiry Consignment Note	✓
Movement of Toxic Waste Generated (Collector-wise)	✓
Quantity of Toxic Waste Generated (Collector-wise)	✓
Quantity of Toxic Waste Generated (Month-wise)	✓

TERMS OF REFERENCE

Term	Description
NEA	National Environment Agency
TIW	Toxic Industrial Waste
UEN	Unique Entity Number
WRMS	Waste and Resource Management System

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1 GETTING STARTED

1.1 HOW TO ACCESS NEA'S TIW E-TRACKING SERVICE

This section explains how to login using CorpPass or SingPass which is required to login to access TIW E-Tracking service.

- Please ensure that you have internet access.
- Launch your web browser (e.g. Internet Explorer, Firefox, etc.) and go to Waste Resource Management System home page at: <https://wrms.nea.gov.sg>

1.1.1 HOW TO LOGIN USING CORPPASS

This section explains how to login using CorpPass.

- Click on “Toxic Industrial Waste e-Tracking” as shown in *Figure 1.1.1-1*

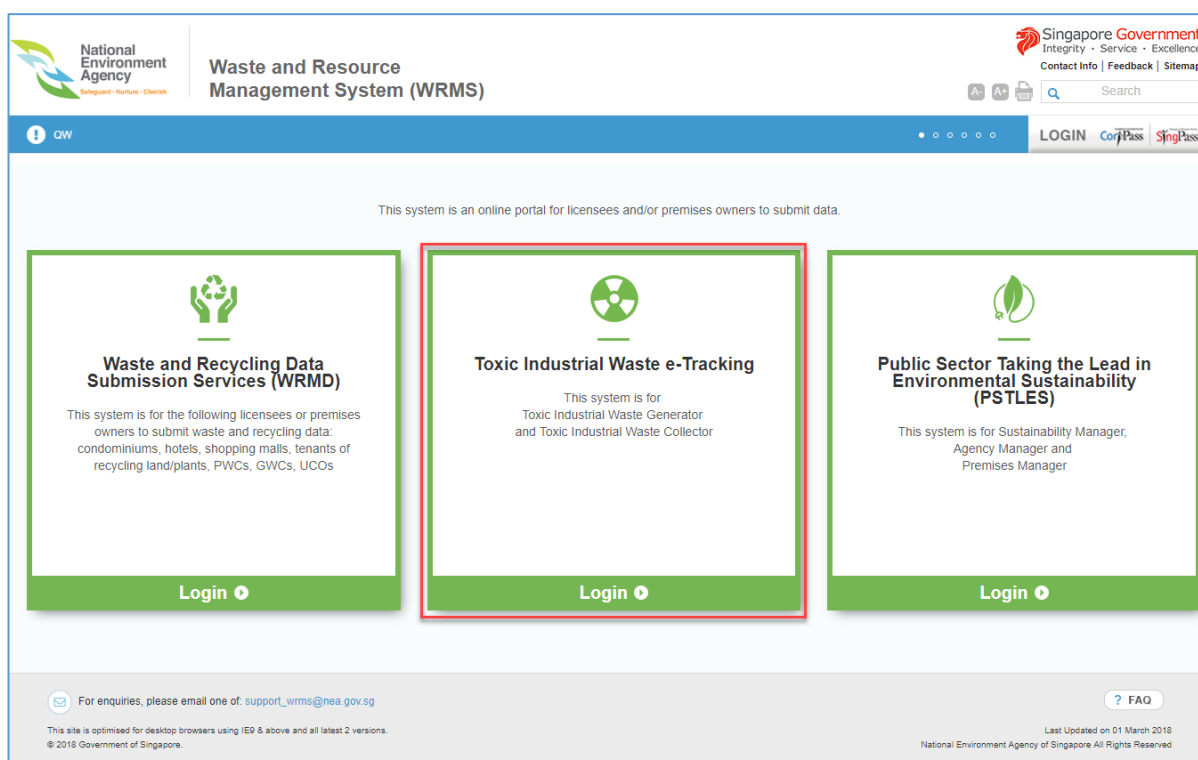


Figure 1.1.1-1: Waste Resource Management System

- b) Enter your “UEN”, “CORPPASS ID” and “Password” as shown in *Figure 1.1.1-2*:
- c) Click on “Login” to proceed.

Figure 1.1.1-2 : Log in with CorpPass

- d) Upon successful login you will redirect to "e-Tracking" page will be .Refer to *Figure 1.1.1-3*.

Figure 1.1.1-3: e-Tracking

1.1.2 HOW TO LOGIN USING SINGPASS (ONLY FOR TIW GENERATORS WHO ARE INDIVIDUALS)

This section explains how to login using SingPass.

- a) Click on “SingPass” as shown in *Figure 1.1.2-1: Waste Resource Management System*.

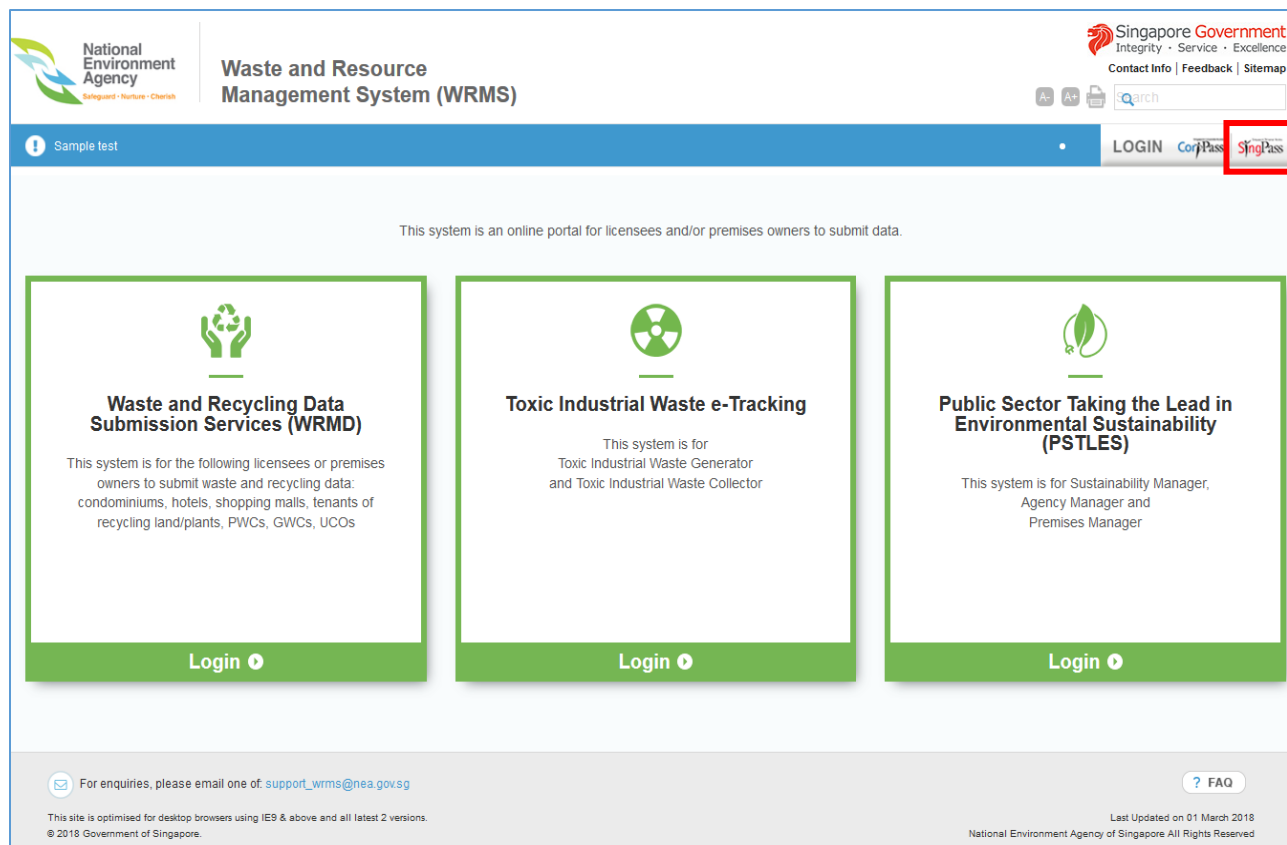


Figure 1.1.2-1: Waste Resource Management System

- b) Enter your “SingPass ID” and “Password” as shown in *Figure 1.1.2-2*:
- c) Click on “Login” to proceed.

Figure 1.1.2-2 : Login with SingPass

- d) Upon successful login you will redirect to “e-Tracking” page will be as follows - refer to *Figure 1.1.2-3*

Figure 1.1.2-3: eTracking Page

1.2 HOW TO GET STARTED

In e-Tracking page, you can

- Select “Existing Pick-up Address” and click Next to view list of consignments of the selected pick-up address. *Refer 1.5 How To Select Existing Pick-Up Address.*
- Or
- Select “New Pick-up Address” pick up address, click next to specify the new pick up address for creation of new consignment note. *Refer 1.6 How To Add New Pick-up Address.*

The screenshot shows the e-Tracking interface. At the top, there's a header with the National Environment Agency logo and the Singapore Government logo. The main title is "Waste and Resource Management System (WRMS)". On the left, a sidebar lists navigation options: ETRACKING, Dashboard, Create Consignment Note, Enquiry Consignment Note, Generate Report - Movement of Toxic Waste (Collector-wise), Generate Report - Quantity of Toxic Waste Generated (Collector-wise), and Generate Report - Quantity of Toxic Waste Generated (Month-wise). The main content area is titled "e-Tracking". It contains a note: "Note: This submission will take you around 5-25minutes to complete." Below this, it explains the e-Tracking system. At the bottom, there's a form with two radio buttons: "Existing Pick-up Address" (selected) and "New Pick-up Address". Below the radio buttons is a dropdown menu labeled "Please select" and a "Next" button.

Figure 1.2-1 e-Tracking



NOTE

If you had created consignment notes in the e-Tracking system at <https://esvcweb.nea.gov.sg/etracking>

- You should be able to view your historical consignment notes (for the past 3 years) if they were created with a valid UEN as User ID.
- Or
- If you had submitted the mapping of your User ID to your UEN

If you wish to link your previously submitted consignment notes to the new system, please contact NEA via NEA_PCD_TW@nea.gov.sg with the subject header <WRMS e-Tracking>, and provide us with your User ID and UEN.

1.3 NAVIGATING THE DASHBOARD

The below are the functions that are available, as shown in the left menu Panel in *Figure 1.3-1*:

- a) **Dashboard** which will show the list of consignment notes by pick-up address
- b) **Create Consignment Note** to create new consignment notes
- c) **Enquiry Consignment Note** to enquire on consignment notes created, submitted etc.
- d) **Generate Report - Movement of Toxic Waste (Collector-wise)**
- e) **Generate Report - Quantity of Toxic Waste Generated (Collector-wise)**
- f) **Generate Report - Quantity of Toxic Waste Generated (Month-wise)**

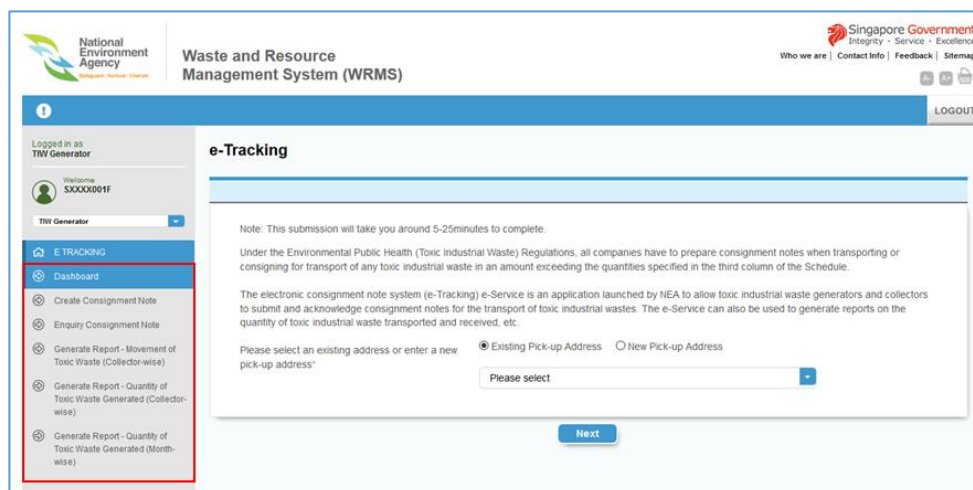


Figure 1.3-1: e-Tracking

1.4 HOW TO LOG OUT OF THE SERVICE

This section explains how to logout.

- a) Click on “LOGOUT” button to exit the service as shown in *Figure 1.4-1*. You will be returned to Waste Resource Management System home page.

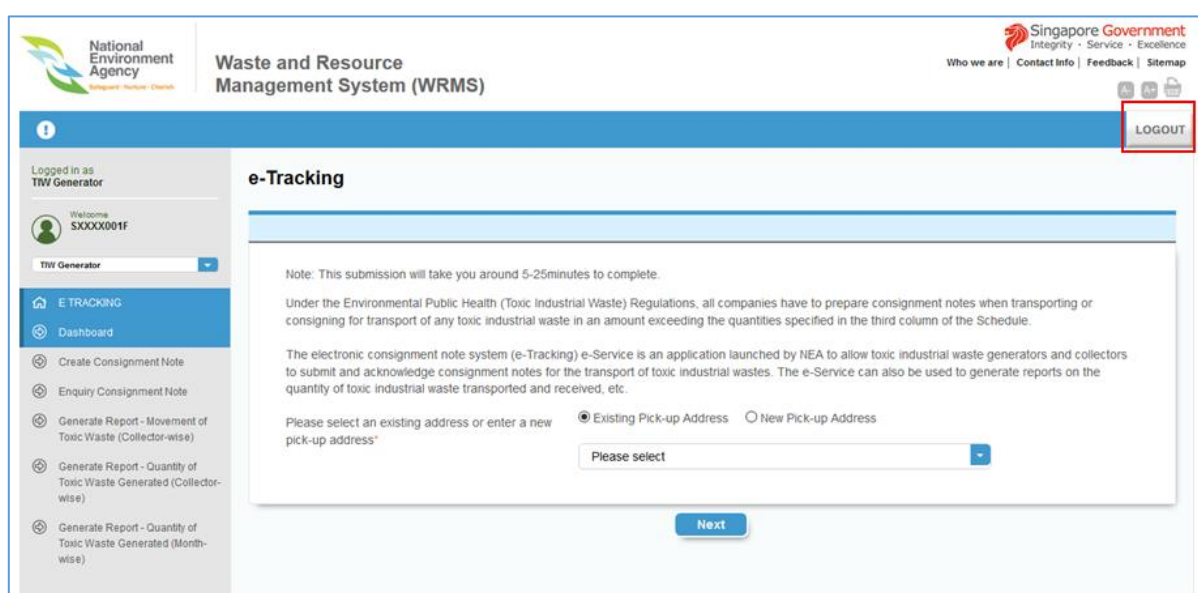


Figure 1.4-1: Logout Button

1.5 HOW TO SELECT EXISTING PICK-UP ADDRESS

This section explains how to select existing pick-up address to view the list of consignment notes created for the pick-up address.

- a) Click on the radio button "Existing Pick-up Address" and select an existing pick up address from the drop-down list.

Waste and Resource Management System (WRMS)

Logged in as **TIW Generator**
Welcome **SXXXX001F**

E TRACKING
Dashboard
Create Consignment Note
Enquiry Consignment Note
Generate Report - Movement of Toxic Waste (Collector-wise)
Generate Report - Quantity of Toxic Waste Generated (Collector-wise)
Generate Report - Quantity of Toxic Waste Generated (Month-wise)

e-Tracking

Note: This submission will take you around 5-25minutes to complete.

Under the Environmental Public Health (Toxic Industrial Waste) Regulations, all companies have to prepare consignment notes when transporting or consigning for transport of any toxic industrial waste in an amount exceeding the quantities specified in the third column of the Schedule.

The electronic consignment note system (e-Tracking) e-Service is an application launched by NEA to allow toxic industrial waste generators and collectors to submit and acknowledge consignment notes for the transport of toxic industrial wastes. The e-Service can also be used to generate reports on the quantity of toxic industrial waste transported and received, etc.

Please select an existing address or enter a new pick-up address* ☒ Existing Pick-up Address ☐ New Pick-up Address

Please select

Next

Figure 1.5.1 Dashboard

- b) After select "Existing Pick-up Address" you will see a "Dashboard" page as shown in Figure 1.5.2. It will list recent consignment notes created for the selected Pick-up Address.

Dashboard

Please note that it is an offence under the Environmental Public Health (Toxic Industrial Waste) Regulations if you fail to submit the consignment note within 3 days of the transportation of the waste.

Pick-Up Address: 121 Steven Road, 440121

First Previous 1 Next Last

Consignment ID	Submission Date	Collector	Type of Toxic	Status	Action
TIW-S-2019-0000243	20 Feb 2019	HELCO SERVICES PTE LTD	Laboratory/Analysis Wastes	Submitted	
TIW-S-2019-0000246	20 Feb 2019	MINE WASTE MANAGEMENT PTE. LTD	Acid	Submitted	

First Previous 1 Next Last

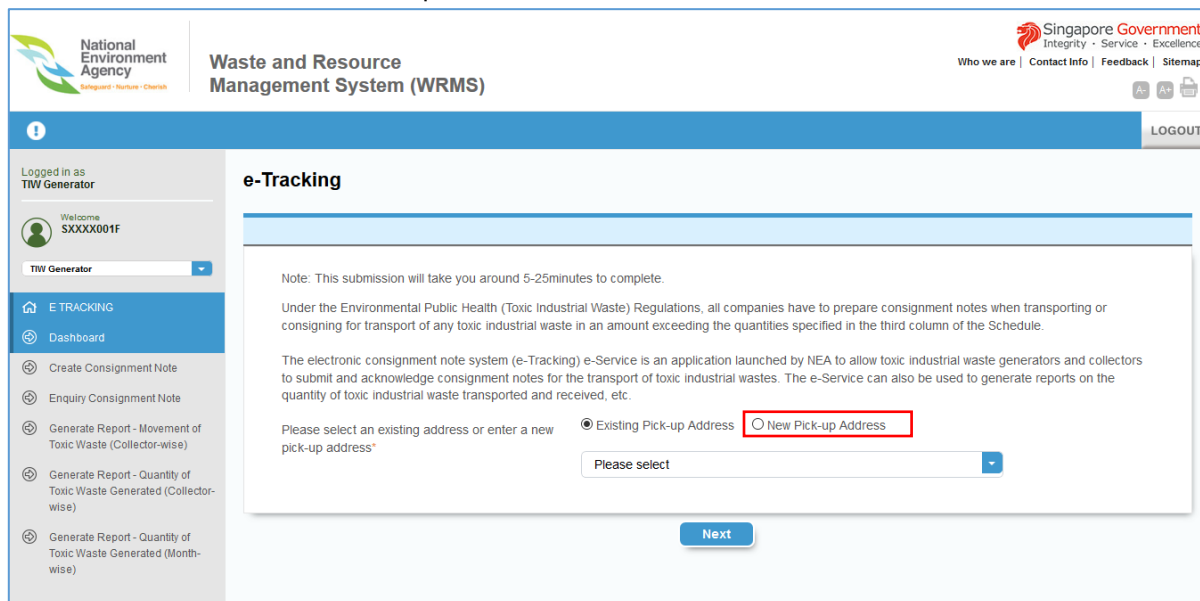
Edit View Delete Clone Void

Figure 1.5.2: Dashboard

1.6 HOW TO ADD NEW PICK-UP ADDRESS

You can specify new address for pick up by first entering the details of the pick-up address.

- a) Click on the radio button “New Pick-up Address” and click Next



- b) You will see a "Dashboard" page as shown in *Figure 1.6.1* to specify the details of the address which include:

- “Block/House Number”.
- “Street Name”.
- “Floor” is optional.
- “Unit Number” is optional.
- “Building Name” is optional.
- “Postal Code”.

- c) Click on “Next” button.

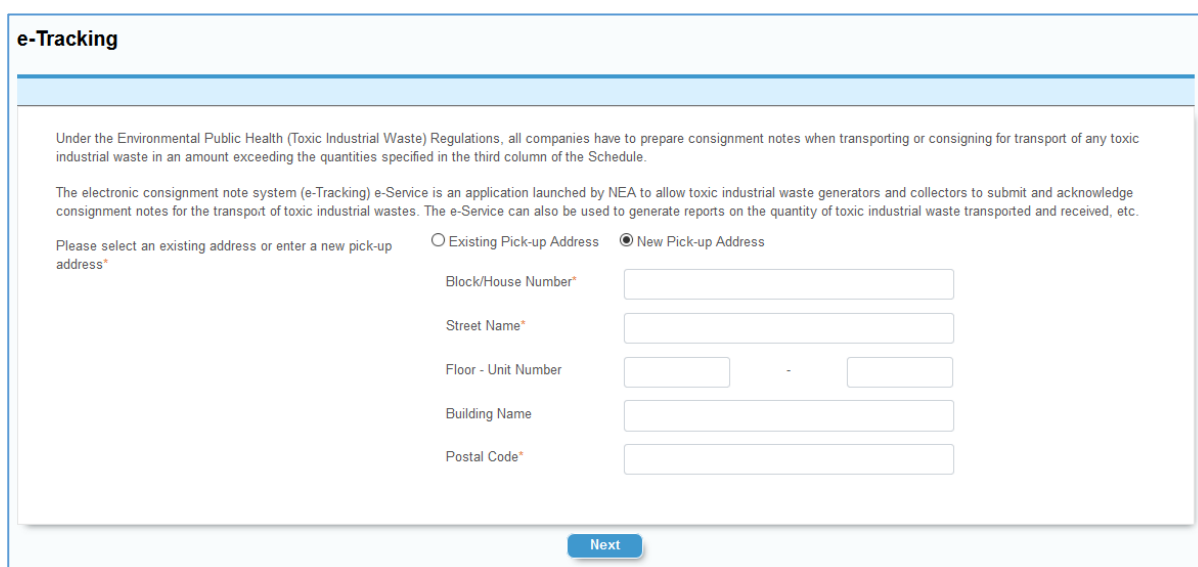


Figure 1.6.1: e-Tracking

✓ Note * means field is mandatory, must be specified.

- d) After clicking “Next”, you will see the “Dashboard” for your new address (on top of the “Recent Submission” table) as shown in *Figure 1.6.2*.

Dashboard

Please note that it is an offence under the Environmental Public Health (Toxic Industrial Waste) Regulations if you fail to submit the consignment note within 3 days of the transportation of the waste.

Pick-Up Address: 51 Ubi Ave 1, #02-01 Paya Ubi Industrial Park 408934

Consignment ID	Submission Date	Collector	Type of Toxic	Status	Action
No data found.					

Edit View Delete Clone Void

Figure 1.6.2: Dashboard for New Pick-up Address

- e) To create a Consignment Note with your new pick up address, click on “Create Consignment Note” on the left menu panel. Refer to section 3. Or the Next button.

2 DASHBOARD

The “Dashboard” allows you to view past and recent submissions of consignment notes.

- On the left panel, under "E TRACKING", click on " Dashboard"
- You will see a "Dashboard" page as shown in *Figure 2-1 Dashboard*
- You will see icons under the “Action” column to view, edit, delete, clone or void an existing consignment note. .

Logged in as
TW Generator

Welcome
**7XXXX8534/
789928534E**

TW Generator

E TRACKING

Dashboard

Create Consignment Note

Enquiry Consignment Note

Generate Report - Movement of Toxic Waste (Collector-wise)

Generate Report - Quantity of Toxic Waste Generated (Collector-wise)

Generate Report - Quantity of Toxic Waste Generated (Month-wise)

Dashboard

Please note that it is an offence under the Environmental Public Health (Toxic Industrial Waste) Regulations if you fail to submit the consignment note within 3 days of the transportation of the waste.

Pick-Up Address 12 Bedok, #11-1234 AnnexA 334412

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Search Consignment ID

Consignment ID	Submission Date	Collector	Type of Toxic	Status	Action
TIW-S-2019-0000057		Kin Lee Chemicals Pte Ltd	Acid, Residues	Draft	
TIW-S-2019-0000056		Kin Lee Chemicals Pte Ltd	Acid, Residues	Draft	
TIW-S-2019-0000009	19 Jul 2019	Tuas Marine Transfer Station	Residues	Submitted	
TIW-S-2019-0000052	31 Jul 2019	BJ Industries Pte Ltd	Catalyst, Oil sludge	Submitted	
TIW-S-2019-0000053	31 Jul 2019	BJ Industries Pte Ltd	Used/waste contaminated oil, Residues	Submitted	
TIW-S-2019-0000012	22 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	
TIW-S-2019-0000024	23 Jul 2019	BJ Industries Pte Ltd	Used/waste contaminated oil, Oil sludge	Submitted	
TIW-S-2019-0000047	31 Jul 2019	Kin Lee Chemicals Pte Ltd	Acid, Residues	Submitted	
TIW-S-2019-0000013	22 Jul 2019	Tuas Marine Transfer Station	Residues	Accepted	
TIW-S-2019-0000033	25 Jul 2019	TYN-20(TEST) PTE LTD	Oil sludge	Accepted	

First Previous 1 2 3 Next Last

Edit View Delete Clone Void

Figure 2-1: Dashboard

2.1 PROCESSING OF CONSIGNMENT NOTE

A consignment note can have the status “Submitted”, “Accepted”, “Draft” or “Rejected”. You can do the following actions stated below by clicking the appropriate icon under Action as shown in *Figure 2-1: Dashboard*. The Figure 2.1.-1 Action Table illustrates the possible actions that can be applied based on the status of a consignment note:

- a) View
- b) Edit
- c) Delete
- d) Clone
- e) Void

Consignment Note Status	View	Clone	Void	Edit	Delete
Submitted	Y	Y	Y	-	-
Accepted	Y	Y	-	-	-
Draft	-	-	-	Y	Y
Rejected	Y	-	-	-	-


Figure 2.1-1 : Actions Table

- You can create a consignment note and save as draft. The status of the consignment note will be reflected as “Draft”.
- Upon providing and confirmation of the consignment details, you can proceed to submit the consignment to the Collector. The status will be reflected as “Submitted”
- For a Submitted consignment, you can duplicate the details of the consignment as a new consignment note using the Clone function. Using the Void function, you can also void the Submitted consignment note if you had accidentally submitted an erroneous consignment note and it has not been accepted/rejected by the Collector.
- For a Draft consignment note, it can be deleted if it is no longer required.

2.1.1 HOW TO VIEW CONSIGNMENT NOTE

You can view the consignment note based on the Pick-Up Address.

- On the left panel, under "E TRACKING", click on "Dashboard".
- Choose a pick-up address from the Pick-Up Address dropdown as shown in *Figure 2.1.1-1*. List of consignment notes of the specified pick-up address will be listed in the "Recent Submission" table.
- Click "View" icon at the Action column of the desired consignment note.

 **Dashboard**





















Please note that it is an offence under the Environmental Public Health (Toxic Industrial Waste) Regulations if you fail to submit the consignment note within 3 days of the transportation of the waste.

Pick-Up Address 12 Bedok, #11-1234 AnnexA 334412

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Recent Submission

Search Consignment ID

Consignment ID	Submission Date	Collector	Type of Toxic	Status	Action
TIW-S-2019-0000024	23 Jul 2019	BJ Industries Pte Ltd	Used/waste contaminated oil, Oil sludge	Submitted	  
TIW-S-2019-0000029	24 Jul 2019	Kin Lee Chemicals Pte Ltd	Acid	Rejected	
TIW-S-2019-0000030	24 Jul 2019	BJ Industries Pte Ltd	Used/waste contaminated oil	Accepted	 
TIW-S-2019-0000033	25 Jul 2019	TYN-20(TEST) PTE LTD	Oil sludge	Accepted	 
TIW-S-2019-0000034	25 Jul 2019	Tuas Marine Transfer Station	Catalyst	Accepted	 
TIW-S-2019-0000035	25 Jul 2019	Kin Lee Chemicals Pte Ltd	Acid	Rejected	
TIW-S-2019-0000040	30 Jul 2019	Kin Lee Chemicals Pte Ltd	Acid	Accepted	 
TIW-S-2019-0000042	31 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Accepted	 
TIW-S-2019-0000046	31 Jul 2019	Tuas Marine Transfer Station	Sludge, Residues	Accepted	 
TIW-S-2019-0000047	31 Jul 2019	Kin Lee Chemicals Pte Ltd	Acid, Residues	Submitted	  

First Previous 1 2 3 Next Last






 Edit  View  Delete  Clone  Void

Figure 2.1.1-1: Dashboard

You can locate a specific consignment by typing the consignment ID on the search field on the top right hand of the "Recent Submission" table and click Search Button.

- d) After clicking “View“, you will see a "View Consignment Note" page as shown in *Figure 2.1.1-2: View Consignment Note*.
- Click “View Consignment Note” to see a printer friendly version of the Consignment note. Refer 2.3 *Printer Friendly –Version of Consignment Note* to print out the consignment note.
 - Click “Cancel” to return to the Dashboard.

View Consignment Note (TIW-S-2019-0000047)

Consignment Details

Submission Date	31 Jul 2019
User Type*	Business entity
UEN*	789928534E
Name of the Generator's Company*	BJ Industries Pte Ltd
Pick Up Address*	12 Bedok, #11-1234 AnnexA 334412
Name of the Declarant*	Dio
Name of the TIW Collector*	Kin Lee Chemicals Pte Ltd
Transport Approval No	TW/TA-97985

Toxic Details

No.	Type	Sub-Toxic	Physical State	Hazardous Property	Package	Total Quantity
1	Acid	Acetic acid	Liquid	Corrosive	1 Drum(s)	213 Litre(s)

Carrier Details

Carrier Company Name*	QC Carriers
Name of the Driver*	Qin
Vehicle No*	ASD1234F
Pick Up Date*	31 Jul 2019
Pick Up Time*	09:30 AM

Cancel


View Consignment Note

Figure 2.1.1-2: View Consignment Note

2.1.2 HOW TO EDIT DRAFT CONSIGNMENT NOTE

This section explains how to amend details of a draft consignment note. You can edit consignment notes with status “Draft” only.

- On the left panel, under "E TRACKING", click on "Dashboard".
- Choose a pick-up address from the Pick-Up Address dropdown as shown in *Figure 2.1.2-1*. List of consignment notes of the specified pick-up address will be listed in the “Recent Submission” table.
- Choose *draft consignment note* that needs to be edited.
- Click “Edit” icon the below the Action column as shown in *Figure 2.1.2-1: Dashboard*.

 **Dashboard**























Please note that it is an offence under the Environmental Public Health (Toxic Industrial Waste) Regulations if you fail to submit the consignment note within 3 days of the transportation of the waste.

Pick-Up Address

12 Bedok, #11-1234 AnnexA 334412

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Recent Submission

Consignment ID	Submission Date	Collector	Type of Toxic	Status	Action
TIW-S-2019-0000056		Kin Lee Chemicals Pte Ltd	Acid, Residues	Draft	 
TIW-S-2019-0000735	03 Jul 2019	Tuas Marine Transfer Station	Sludge, Other Wastes	Accepted	 
TIWC-S-2019-0000135	03 Jul 2019	BJ Industries Pte Ltd	Used/waste contaminated oil, Oil sludge, Redox Reagent	Accepted	 
TIW-S-2019-0000733	03 Jul 2019	BJ Industries Pte Ltd	Acid, Used/waste contaminated oil, Oil sludge	Accepted	 
TIW-S-2019-0000006	17 Jul 2019	Tuas Marine Transfer Station	Residues	Accepted	 
TIW-S-2019-0000003	17 Jul 2019	Tuas Marine Transfer Station	Residues	Accepted	 
TIW-S-2019-0000011	19 Jul 2019	Tuas Marine Transfer Station	Sludge	Accepted	 
TIW-S-2019-0000009	19 Jul 2019	Tuas Marine Transfer Station	Residues	Submitted	  
TIW-S-2019-0000012	22 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	  
TIW-S-2019-0000013	22 Jul 2019	Tuas Marine Transfer Station	Residues	Accepted	 

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

 Edit  View  Delete  Clone  Void

Figure 2.1.2-1: Dashboard

 You can locate a specific consignment by typing the consignment ID on the search field on the top right hand of the “Recent Submission” table and click Search Button.

- e) After click "Edit" you will see a "Consignment Note" page with prefilled values as shown in *Figure 2.1.1-2 Edit Consignment Note*. You can proceed to make changes to the consignment note.

Create Consignment Note (TIW-S-2019-0000056)

Note: This submission will take you around 5-25minutes to complete.

01 Consignment
02 Confirmation
03 Acknowledgement

Consignment Details

Name of the Generator's Company*
BJ Industries Pte Ltd

Pick Up Address*

☒ Existing Pick-up Address
☐ New Pick-up Address

12 Bedok, #11-1234 AnnexA 334412

Name of the Declarant*
Dio

Collector Type*

☒ Collector
☐ Disposal Facility

Name of the TIW Collector*
Kin Lee Chemicals Pte Ltd

Transport Approval No
TW/TA-97985

Toxic Details

No.	Type	Sub-Toxic	Physical State	Hazardous Property	Package	Total Quantity	Tick to Delete
1	Acid	Acetic acid	Liquid	Corrosive, Flammable	3 Drum(s)	5,432 Litre(s)	<input type="checkbox"/>

Add Toxic
Delete Toxic

Carrier Details

Carrier Company Name*
QC Carriers

Name of the Driver*
Qin

Vehicle No*
ASD1234F

Pick Up Date*
31/07/2019

Pick Up Time*

7
40
AM

Cancel
View Consignment Note
Save Draft
Next

Figure 2.1.1-2 Edit Consignment Note

After the changes made, you can:

- f) Click "Save Draft" to save changes made. Upon successful saving, a message "Your record has been saved" will be displayed at the top of the page. You will stay on the same page with prefilled/edited values and can continue to make further changes if desired.
- g) Click "View Consignment Note" to view consignment in a Printer Friendly mode. Refer 2.3 Printer Friendly – Version of Consignment Note.

*****Important Note:** If you have made any changes, please click "Save Draft" before clicking "View Consignment Note" for the changes to be effected in the printer Friendly mode.

- h) To submit the consignment note, click "Next" – You will redirect to "Confirmation Tab"– Refer 3.1.2 Confirmation Tab.
- i) Click "Cancel" to discard any changes made. You will be routed to Dashboard

2.1.3 HOW TO DELETE DRAFT CONSIGNMENT NOTE

This section explains how to delete draft consignment note.





























- On the left panel, under "E TRACKING", click on "Dashboard".
- Choose a pick-up address from the Pick-Up Address dropdown as shown in *Figure 2.1.3-1*. List of consignment notes of the specified pick-up address will be listed in the "Recent Submission" table.
- Choose *draft consignment note* that needs to be deleted and Click "Delete" icon the below the Action column as shown in *Figure 2.1.3-1*.

Dashboard

Please note that it is an offence under the Environmental Public Health (Toxic Industrial Waste) Regulations if you fail to submit the consignment note within 3 days of the transportation of the waste.

Pick-Up Address: 12 Bedok, #11-1234 AnnexA 334412

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Consignment ID	Submission Date	Collector	Type of Toxic	Status	Action
TIW-S-2019-0000055		UAT-Collector-01	Containers/Packaging Material	Draft	
TIW-S-2019-0000043	31 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	  
TIW-S-2019-0000047	31 Jul 2019	Kin Lee Chemicals Pte Ltd	Acid, Residues	Submitted	  
TIW-S-2019-0000031	25 Jul 2019	UAT-Collector-01	Containers/Packaging Material	Submitted	  
TIW-S-2019-0000023	23 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	  
TIW-S-2019-0000008	19 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	  
TIW-S-2019-0000032	25 Jul 2019	UAT-Collector-01	Containers/Packaging Material	Submitted	  
TIW-S-2019-0000028	24 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	  
TIW-S-2019-0000052	31 Jul 2019	BJ Industries Pte Ltd	Catalyst, Oil sludge	Submitted	  
TIW-S-2019-0000002	17 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	  

First Previous 1 2 3 4 Next Last







 Edit  View  Delete  Clone  Void

Figure 2.1.3-1: Dashboard

- You will see a Confirmation popup window as shown in *Figure 2.1.3-2 Confirmation popup window*.

Confirmation 

Are you sure you wish to delete the draft consignment note?

Figure 2.1.3-2: Confirmation popup window

To delete, click “Confirm” . Upon successful deletion of the consignment note, you will be routed back to dashboard. You will see the message “The record has been deleted successfully” at the top of the page. The record is removed.

Dashboard

Please note that it is an offence under the Environmental Public Health (Toxic Industrial Waste) Regulations if you fail to submit the consignment note within 3 days of the transportation of the waste.

The record has been deleted successfully.

Pick-Up Address

12 Bedok, #11-1234 AnnexA 334412

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Recent Submission

Search Consignment ID

Consignment ID	Submission Date	Collector	Type of Toxic	Status	Action
TIW-S-2019-0000043	31 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	
TIW-S-2019-0000047	31 Jul 2019	Kin Lee Chemicals Pte Ltd	Acid, Residues	Submitted	
TIW-S-2019-0000031	25 Jul 2019	UAT-Collector-01	Containers/Packaging Material	Submitted	
TIW-S-2019-0000023	23 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	
TIW-S-2019-0000008	19 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	
TIW-S-2019-0000032	25 Jul 2019	UAT-Collector-01	Containers/Packaging Material	Submitted	
TIW-S-2019-0000028	24 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	
TIW-S-2019-0000052	31 Jul 2019	BJ Industries Pte Ltd	Catalyst, Oil sludge	Submitted	
TIW-S-2019-0000002	17 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	
TIW-S-2019-0000053	31 Jul 2019	BJ Industries Pte Ltd	Used/waste contaminated oil, Residues	Submitted	

First Previous 1 2 3 4 Next Last

Edit
 View
 Delete
 Clone
 Void

Figure 2.1.3-3: Dashboard- After delete consignment note


- e) Click “Cancel” to discard deletion and you will be redirected to the Dashboard.


2.1.4 HOW TO CLONE CONSIGNMENT NOTE

You can create a new consignment note by duplicating the details from an existing consignment note.

IMPORTANT NOTE: Cloning reduce re-entry but do ensure entries are edited to correctly reflect the new consignment.

- On the left panel, under "E TRACKING", click on "Dashboard"
- Choose a pick-up address from the Pick-Up Address dropdown as shown in *Figure 2.1.4-1*. List of consignment notes of the specified pick-up address will be listed in the "Recent Submission" table.
- Choose the desired consignment note to be cloned
- Click "Clone" icon in the Action column of the consignment note as shown in *Figure 2.1.4-1: Dashboard*.

**Dashboard**



























 Please note that it is an offence under the Environmental Public Health (Toxic Industrial Waste) Regulations if you fail to submit the consignment note within 3 days of the transportation of the waste.

Pick-Up Address

12 Bedok, #11-1234 AnnexA 334412

First Previous 1 2 3 Next Last

Recent Submission

Consignment ID	Submission Date	Collector	Type of Toxic	Status	Action
TIW-S-2019-0000056		Kin Lee Chemicals Pte Ltd	Acid, Residues	Draft	 
TIW-S-2019-0000009	19 Jul 2019	Tuas Marine Transfer Station	Residues	Submitted	  
TIW-S-2019-0000052	31 Jul 2019	BJ Industries Pte Ltd	Catalyst, Oil sludge	Submitted	  
TIW-S-2019-0000053	31 Jul 2019	BJ Industries Pte Ltd	Used/waste contaminated oil, Residues	Submitted	  
TIW-S-2019-0000012	22 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	  
TIW-S-2019-0000024	23 Jul 2019	BJ Industries Pte Ltd	Used/waste contaminated oil, Oil sludge	Submitted	  
TIW-S-2019-0000047	31 Jul 2019	Kin Lee Chemicals Pte Ltd	Acid, Residues	Submitted	  
TIW-S-2019-0000013	22 Jul 2019	Tuas Marine Transfer Station	Residues	Accepted	 
TIW-S-2019-0000033	25 Jul 2019	TYN-20(TEST) PTE LTD	Oil sludge	Accepted	 
TIWC-S-2019-0000135	03 Jul 2019	BJ Industries Pte Ltd	Used/waste contaminated oil, Oil sludge, Redox Reagent	Accepted	 

First Previous 1 2 3 Next Last






 Edit  View  Delete  Clone  Void

Figure 2.1.4-1: Dashboard

- e) After clicking “Clone”, you can see “Create Consignment Note” page with prefilled values from the cloned consignment note as shown in *Figure 2.1.4-2 Create Consignment tab*.

Create Consignment Note

Note: This submission will take you around 5-25minutes to complete.

01 Consignment
02 Confirmation
03 Acknowledgement

Consignment Details

Name of the Generator's Company*
BJ Industries Pte Ltd

Pick Up Address*

☒ Existing Pick-up Address
☐ New Pick-up Address

12 Bedok, #11-1234 AnnexA 334412

Name of the Declarant*
Dio

Collector Type*

☒ Collector
☐ Disposal Facility

Name of the TIW Collector*
Kin Lee Chemicals Pte Ltd

Transport Approval No
TW/TA-97985

Toxic Details

No.	Type	Sub-Toxic	Physical State	Hazardous Property	Package	Total Quantity	Tick to Delete
1	Acid	Acetic acid	Liquid	Corrosive	1 Drum(s)	213 Litre(s)	<input type="checkbox"/>

Add Toxic
Delete Toxic

Carrier Details

Carrier Company Name*
QC Carriers

Name of the Driver*
Qin

Vehicle No*
ASD1234F

Pick Up Date*
31/07/2019

Pick Up Time*

9
30
AM

Cancel
Save Draft
Next

Figure 2.1.4-2 Create Consignment tab.

You can edit the consignment notes and:

- f) Click “Save Draft” to save changes made. Upon successful saving, a message “Your record has been saved” will be displayed at the top of the page. You will stay on the same page with prefilled/edited values and can continue to make further changes if desired.
- g) Click “View Consignment Note” to view consignment in a Printer Friendly mode. Refer 2.3 Printer Friendly – Version of Consignment Note.
- ***Important Note: If you have made any changes, please click “Save Draft” before clicking “View Consignment Note” for the changes to be effected in the printer Friendly mode.*
- h) To submit the consignment note, click “Next” – You will redirect to “Confirmation Tab”– Refer 3.1.2 Confirmation Tab.
- i) Click “Cancel” to discard any changes made. You will be redirected to the Dashboard

2.1.5 HOW TO VOID SUBMITTED CONSIGNMENT NOTE

You can void a submitted consignment note, before it is accepted/rejected by the collector, if you had submitted an erroneous consignment note.

- On the left panel, under "E TRACKING", click on "Dashboard"
- Choose a pick-up address from the Pick-Up Address dropdown as shown in *Figure 2.1.5-1*. List of consignment notes of the specified pick-up address will be listed in the "Recent Submission" table.
- Choose a submitted consignment note that needs to be voided
- Click "Void" icon below the Action column as shown in *Figure 2.1.5-1: Dashboard*.

Dashboard

Please note that it is an offence under the Environmental Public Health (Toxic Industrial Waste) Regulations if you fail to submit the consignment note within 3 days of the transportation of the waste.

Pick-Up Address: 12 Bedok, #11-1234 AnnexA 334412

First Previous 1 2 3 4 Next Last

Consignment ID	Submission Date	Collector	Type of Toxic	Status	Action
TIW-S-2019-0000043	31 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	[Icons]
TIW-S-2019-0000047	31 Jul 2019	Kin Lee Chemicals Pte Ltd	Acid, Residues	Submitted	[Icons]
TIW-S-2019-0000023	23 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	[Icons]
TIW-S-2019-0000008	19 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	[Icons]
TIW-S-2019-0000032	25 Jul 2019	UAT-Collector-01	Containers/Packaging Material	Submitted	[Icons]
TIW-S-2019-0000028	24 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	[Icons]
TIW-S-2019-0000052	31 Jul 2019	BJ Industries Pte Ltd	Catalyst, Oil sludge	Submitted	[Icons]
TIW-S-2019-0000002	17 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	[Icons]
TIW-S-2019-0000053	31 Jul 2019	BJ Industries Pte Ltd	Used/waste contaminated oil, Residues	Submitted	[Icons]
TIW-S-2019-0000012	22 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	[Icons]

First Previous 1 2 3 4 Next Last

Edit View Delete Clone Void

Figure 2.1.5-1: Dashboard.

- You will see a Confirmation popup window as shown in *Figure 2.1.5-2: Confirmation popup window*

Confirmation

Are you sure you wish to void the submitted consignment note?

Cancel Confirm

Figure 2.1.5-2 Confirmation popup window

To Void, click “Confirm” . The system will void the consignment note and return to the Dashboard. The message “The record has been voided successfully” will be displayed at the top of the Dashboard as shown in *Figure 2.1.5-3 Dashboard- After void consignment note*.

Waste and Resource Management System (WRMS)

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LOGOUT

Dashboard

Please note that it is an offence under the Environmental Public Health (Toxic Industrial Waste) Regulations if you fail to submit the consignment note within 3 days of the transportation of the waste.

The record has been voided successfully.

Pick-Up Address

12 Bedok, #11-1234 AnnexA 334412

First Previous 1 2 3 Next Last

Consignment ID	Submission Date	Collector	Type of Toxic	Status	Action
TIW-S-2019-0000043	31 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	
TIW-S-2019-0000047	31 Jul 2019	Kin Lee Chemicals Pte Ltd	Acid, Residues	Submitted	
TIW-S-2019-0000023	23 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	
TIW-S-2019-0000008	19 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	
TIW-S-2019-0000028	24 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	
TIW-S-2019-0000052	31 Jul 2019	BJ Industries Pte Ltd	Catalyst, Oil sludge	Submitted	
TIW-S-2019-0000002	17 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	
TIW-S-2019-0000053	31 Jul 2019	BJ Industries Pte Ltd	Used/waste contaminated oil, Residues	Submitted	
TIW-S-2019-0000012	22 Jul 2019	BJ Industries Pte Ltd	Oil sludge	Submitted	
TIW-S-2019-0000024	23 Jul 2019	BJ Industries Pte Ltd	Used/waste contaminated oil, Oil sludge	Submitted	

First Previous 1 2 3 Next Last

Edit
 View
 Delete
 Clone
 Void

Figure 2.1.5-3: Dashboard- After void consignment note

To discard the void action, click “Cancel” – The system will redirect to Dashboard. The consignment note will not be voided.

2.2 PRINTER FRIENDLY -VERSION OF CONSIGNMENT NOTE

This section explains display of the “printer friendly – version” of the details of a draft; submitted or accepted consignment note which can be printed out.

To print out the consignment note, select the “View Consignment Note” button

View Consignment Note

that can be found in the View, Edit or Create of a consignment function.

- a) After Click “View Consignment Note” – Sample of consignment note in printer-friendly format as shown in *Figure 2.2-1: Consignment Note (Draft) – Printer-Friendly Format*.

Click “Print” – Select your printer to print

Consignment Note
Printer Friendly Version

Submission Date	TIW Collector	Transport Approval No	Consignment ID
	ELS HARDWARE TRADING CO	FD/FA-0004	TIW-S-2019-0000496(Draft)

Received from: Yugni 99 Stevens Road, 325599	Company Name	Name of Driver
	QC Carrier	Qin
Pick Up Date	Pick Up Time	Vehicle No
28 Feb 2019	08:10PM	ASDF6789

Type of Wastes	Sub Type	Physical State	Hazardous Property	Package	Total Quantity
Acid	Benzoic acid	Liquid	Corrosive, Flammable, Inert	2 Bin(s)	33 Litre(s)

Generator Signature / Date

Collector Signature / Date

Signature of the Driver

Cancel

Print

Figure 2.2-1 : Consignment Note (Draft) – Printer-Friendly Format

Click “Cancel” to discard printing and you will be return to the dashboard.

3 CREATE CONSIGNMENT NOTE

This section explains how to create a consignment note. The Create Consignment Note has 3 Tabs as follows.

- a) Consignment Tab – To specify the necessary consignment details.
- b) Confirmation Tab – To confirm the entered details before submitting to the collector.
- c) Acknowledgement Tab – Acknowledgement by system of successful submission of a consignment .

3.1 HOW TO CREATE CONSIGNMENT NOTE

- a) On the left menu panel, under "E TRACKING", click on "Create Consignment Note"

3.1.1 CONSIGNMENT TAB

The Consignment Tab has 3 sections:

- A. Consignment Details
- B. Toxic Details
- C. Carrier Details.

- b) You will see a "Consignment Tab" in "Create Consignment" as shown *Figure 3.1.1-1*
 - i. Enter "Name of the Generator" ,i.e. your company name, if not pre-populated.
 - ii. Select a "Pick Up Address".
 - Click on radio button "Existing Pick-up Address" and select an address from dropdown list or
 - Click on the radio button "New Pick-up Address" to enter a new pick up address. *Refer 1.6 How to Add New Pick-Up Address*
 - iii. Enter "Name of the Declarant".
 - iv. Select "Collector Type".
 - i. If you are sending to a "Collector".
 - Select "Name of the TIW Collector" and "Transport Approval No" will be automatically appended below.
 - If you sending to a "Disposal Facility", select a disposal facility from the dropdown list

Create Consignment Note

01 Consignment 02 Confirmation 03 Acknowledgement

Consignment Details

Name of the Generator*

Pick Up Address* ☒ Existing Pick-up Address ☐ New Pick-up Address

Please select

Name of the Declarant*

Collector Type* ☒ Collector ☐ Disposal Facility

Name of the TIW Collector*

Transport Approval No

Figure 3.1.1-1: Create Consignment Note

c) Add Toxic items for collection in “Toxic Detail” table as shown *Figure 3.1.1 2*:

Toxic Details							
No.	Type	Sub-Toxic	Physical State	Hazardous Property	Package	Total Quantity	Tick to Delete
<div> Add Toxic Delete Toxic </div>							

Figure 3.1.1-2 Create Consignment Note

- i. To add an items into the “Toxic Details” table, Click “Add Toxic” button, you will see a popup window as shown in *Figure 3.1.1-3*
- ii. To remove items from the “Toxic Details” table, check on the items to remove and Click “Delete Toxic”.

To add Toxic Items

- i. Select "Type of Toxic".
- ii. Select "Sub Toxic Type".
- iii. Select "Physical State".
- iv. Select "Hazardous Property".
- v. Enter number of package and select the packaging type under "Package".
- vi. Enter quantity and select the unit of measure under "Total Quantity".
- vii. Click on "Save" button to add items into the “Toxic Details” table.
- viii. "Cancel" button – Items will not be added to the “Toxic Details” Table.

Add Toxic Waste

Add Toxic Waste

Type of Toxic*

Please select

Sub Toxic Type*

Please select

Physical State*

Please select

Hazardous Property*

Press ctrl to select multiple options

Biohazardous

Corrosive

Flammable

Inert

Odorous

Package*

Please select

Total Quantity*

Please select

Cancel

Save

Figure 3.1.1-3: Add Toxic Waste

d) Specify Carrier Details as shown *Figure 3.1.1-4*

- i. Enter "Carrier Company Name".
- ii. Enter "Name of the Driver".
- iii. Enter "Vehicle No".
- iv. Select "Pick Up Date".
- v. Select "Pick Up Time".
- vi. Click "Cancel" button – You will return to the dashboard
- vii. Click "Save Draft" button – The system will save your consignment with current input/selection.

Carrier Details

Carrier Company Name*

Name of the Driver*

Vehicle No*

Pick Up Date*

Pick Up Time*

dd/mm/yyyy

Please select Please select AM

Cancel Save Draft Next

Figure 3.1.1-4; Create Consignment Note

- e) Click "Save Draft" to save changes made. Upon successful saving, a message "Your record has been saved" will be displayed at the top of the page. You will stay on the same page with prefilled/edited values and can continue to make further changes if desired.
- f) Click "Next" button –You will redirect to "Confirmation Tab" to submit Consignment note to Collector. Refer 3.1.2 Confirmation Tab

3.1.2 CONFIRMATION TAB

After successful completion of "Consignment Tab" directs to "Confirmation Tab"

- g) You will see a "Confirmation" page in Create Consignment as shown in *Figure 3.1.2-1: Confirmation Tab*
- h) Check the box to have read and agree to the terms and conditions. The "Submit" button will only appear after this box is checked
 - i. Click on "Submit" button –You will redirect to "Acknowledgement Tab" – *Refer 3.1.3 Acknowledgement Tab.*
 - ii. "Previous" button – Return to the previous screen.

Create Consignment Note (TIW-S-2019-0000630)

1 Consignment

2 Confirmation

3 Acknowledgement

Consignment Details

Submission Date

05 Apr 2019

User Type*

Business entity

UEN*



Name of the Generator's Company*



Pick Up Address*

51 Ubi Ave 1, #02-01 Paya Ubi Industrial Park 408934

Name of the Declarant*

Lim Ah Hock

Name of the TIW Collector*

Schmidt

Transport Approval No

TW/TA-97985

Toxic Details

No.	Type	Sub-Toxic	Physical State	Hazardous Property	Package	Total Quantity
1	Battery	Waste Lead-acid batteries, whole or crushed	Solid	Flammable	1 Bulk Bag(s)	12 Kilogram(s)

Carrier Details

Carrier Company Name*

Quick Courier Pte Ltd

Name of the Driver*

Tan Ah Seng

Vehicle No*

S1124XZ

Pick Up Date*

06 Apr 2019

Pick Up Time*

12:00 PM

The National Environment Agency (NEA) collects personal information to carry out its various functions and duties under the National Environment Agency Act (Cap 195) including the implementation of environmental and public health policies in Singapore and any other related purposes. I hereby consent to NEA's use of the information provided by me in the course of any application I have made to the NEA, to facilitate the processing of such application for such purposes. I hereby further consent to NEA sharing the information in such application with other Government agencies, or non-government entities authorised to carry out specific government services, unless prohibited by legislation.

☒ I have read and agree with the above terms and conditions.

Previous

Submit

Figure 3.1.2-1: Confirmation Tab

3.1.3 ACKNOWLEDGMENT TAB

After successful completion of "Confirmation Tab" and submission of a consignment note, you will be directed to "Acknowledgement Tab".

- a) You will see a "SUCCESS" message as shown in *Figure 3.1.3-1*
 - a. Click "View Consignment Note" button – Printer-friendly version. – *Refer 2.2 Printer Friendly –Version of Consignment Note*
 - b. Click "Back to Home" button –You will return to the dashboard.


Create Consignment Note (TIW-S-2019-0000630)

01 Consignment

02 Confirmation

03 Acknowledgement

Create Consignment Note Acknowledgement



SUCCESS
The Consignment Note (Consignment ID: TIW-S-2019-0000630) has been submitted successfully on 05/04/2019 04:51 PM.

View Consignment Note

Back to Home

Figure 3.1.3-1: Acknowledgment Tab

4 ENQUIRY CONSIGNMENT NOTE

4.1 HOW TO SEARCH CONSIGNMENT NOTE

- a) On the left panel, under "E TRACKING", click on " Dashboard"
- b) You can see "View Consignment Notes" as shown in *Figure 4.1-1*
 - a. Enter/select one or more of the search criteria
 - i. "Consignment ID".
 - ii. "Name of Collector".
 - iii. "Submission Date From".
 - iv. "Submission Date To".
 - v. "Status".
 - vi. "Toxic Waste".
 - vii. "Sub Toxic Waste".
 - viii. "Pick Up Address".
 - b. Click on "Search" button. – The search result(s) will appear as shown in *Figure 4.1-21: Search Result(s) for Consignment Note*
 - c. "Clear" button – Clear your specified search criteria.

View Consignment Notes

View Consignment Notes

Consignment ID

Name of Collector

Please select

Submission Date From

dd/mm/yyyy

Submission Date To

dd/mm/yyyy

Status

Please select

Toxic Waste

Please select

Sub Toxic Waste

Please select

Pick Up Address*

Please select

Clear

Search

Figure 4.1-1: Search Criteria for View Consignment Notes.

10 1 - 2 of 2 items First Previous 1 Next Last

Consignment Note List

No.	Consignment ID	Submission Date	Collector	Toxic	Status
1	TIW-S-2019-0000630	05 Apr 2019	Schmidt	Battery	Submitted
2	TIW-S-2019-0000631	05 Apr 2019	Schmidt	Battery	Submitted

10 1 - 2 of 2 items First Previous 1 Next Last

Figure 4.1-2: Search Result(s) for Consignment Note

4.2 HOW TO VIEW CONSIGNMENT DETAILS

- a) Select the desired consignment note of “Consignment Note List” table
 - i. You click on the “Consignment ID” link as shown in *Figure 4.2-1*.

10 1 - 2 of 2 items First Previous 1 Next Last

Consignment Note List

No.	Consignment ID	Submission Date	Collector	Toxic	Status
1	TIW-S-2019-0000630	05 Apr 2019	Schmidt	Battery	Submitted
2	TIW-S-2019-0000631	05 Apr 2019	Schmidt	Battery	Submitted

10 1 - 2 of 2 items First Previous 1 Next Last

Figure 4.2-1: View – ConsignmentDetails

- ii. The details of the selected consignment will be displayed as shown in *Figure 4.2-2*.

View Consignment Note (TIWC-S-2019-0000005)

Consignment Details

Submission Date	23 Jul 2019
User Type*	Business entity
UEN*	787905278Z
Name of the Generator's Company*	Kin Lee Chemicals Pte Ltd
Pick Up Address*	11 Sims Ave, #7-1234 AnnexA 334411
Name of the Declarant*	Arti
Name of the TIW Collector*	BJ Industries Pte Ltd
Transport Approval No	TW/TA-99999

Toxic Details

No.	Type	Sub-Toxic	Submitted Total Quantity	Actual Total Quantity	Status	Discrepancy	Reason
1	Oil sludge	Oil sludge from oil interceptors	123 Litre(s)	213 Litre(s)	Accepted	Yes	Qty

Carrier Details

Carrier Company Name*	QC Carrier
Name of the Driver*	Qin
Vehicle No*	ASD123F
Pick Up Date*	16 Jul 2019
Pick Up Time*	06:30 PM

Status

Status*	Accepted
Date of Arrival*	17 Jul 2019
Time of Arrival*	07:20 PM
Remarks	

Cancel View Consignment Note Clone

Figure 4.2-2: View Consignment Note

- b) Click "View Consignment Note" button to print out the consignment note. Refer 2.2 Printer Friendly Version of Consignment Note.
- c) Click "Clone" button – to create a new consignment note with the same details of the selected the consignment note. Refer 2.1.4 How to Clone Consignment Note.
- d) Click "Cancel" button – Return to the previous screen.

5 REPORTS

There are three reports that can be generated:

1. Generate Report –Movement of Toxic Waste (Collector-Wise).
2. Generate Report –Quantity of Toxic Generated (Collector-Wise).
3. Generate Report –Quantity of Toxic Waste Generated (Month-Wise).

5.1 GENERATE REPORT – MOVEMENT OF TOXIC WASTE (COLLECTOR-WISE)

- a) On the left panel, click on "Generate Report - Movement of Toxic Waste (Collector-wise)".
- b) You can see "Generate Report – Movement of Toxic Waste (Collector-Wise)" page as shown in *Figure 5.1.1 Movement of Toxic Waste (Collector-Wise)*

Specify filter criteria:

- a. Select "Date Type": Pick Up Date or Submission Date as the date filter
- b. Select "From".
- c. Select "To".
- d. Enter "UEN" if needed which is optional.
- e. Select "Toxic Waste" if needed which is optional.
- f. Select "Sub Toxic Waste" if needed which is optional.
- g. Select "Pickup Address" if needed which is optional.
- a. Click on "Generate" button –Generate Report as shown in *Figure 5.1.1: Report*.
- b. Clear" button – Clear your input/selection.

Generate Report - Movement of Toxic Waste (Collector-wise)

Movement of Toxic Waste (Collector-wise)

Date Type*

Please select

From*

dd/mm/yyyy

To*

dd/mm/yyyy

UEN

Toxic Waste

Please select

Sub Toxic Waste

Please select

Pickup Address

Please select

Clear

Generate

Figure 5.1-1: Movement of Toxic Waste (Collector-Wise)

✓ Note * means field is mandatory, must be specified.

- c) After generated report successfully you will see report file name as hyper link in "Report" section as shown in *Figure 5.1-2: Report*.
- d) Click on the generated report file as shown below will download the file.

Report		
No.	Report	Date Generated
1	MovementToxicWaste-CollectorWiseReport-Apr/17/2019.xlsx	17 Apr 2019 17:26:26
2	MovementToxicWaste-CollectorWiseReport-Apr/17/2019.xlsx	17 Apr 2019 17:00:15
3	MovementToxicWaste-CollectorWiseReport-Apr/16/2019.xlsx	16 Apr 2019 11:53:53

Figure 5.1-2: Report

- e) The sample of report file will be as shown in *Figure 5.1.3: Sample of Movement of Toxic Waste (Collector-wise) Report*.

MovementToxicWaste-CollectorWiseReport-May_13_2019(1) [Protected View] - Excel

FileHomeInsertPage LayoutFormulasDataReviewViewTell me what you want to do...

A1

Movement of Toxic Waste Report - Collector-wise Report

	A	B	C	D	E	F	G	H	I	J
1	Movement of Toxic Waste Report - Collector-wise Report									
2										
3	No.	Collector	Consignment ID	Submission Date	Pickup Address	Pickup Date	Toxic Name	Sub Toxic Name	Quantity	Unit
4	1	FLU CHEM INDUSTRIES PTE LTD	TIW-S-2019-0000422	Mar 01 2019	191 Rivervale Drive, #08-109 B 542191	Mar 31 2019	Acid	Acetic acid	2	Kilogram(s)
5	2	Tuas Marine Transfer Station	TIW-S-2019-0000424	Mar 01 2019	191 Rivervale Drive, #08-109 B 542191	Mar 31 2019	Asbestos	Asbestos	40	Kilogram(s)
6										

Figure 5.1.3: Sample of Movement of Toxic Waste (Collector-wise) Report

5.2 GENERATE REPORT - QUANTITY OF TOXIC WASTE GENERATED (COLLECTOR-WISE)

- a) On the left panel, click on "Quantity of Toxic Waste Generator (Collector-Wise)"
- b) You can see "Generate Report –Quantity of Toxic Waste Generated (Collector-wise)" as shown in *Figure 5.2.-1*



Figure 5.2-1: Quantity of Toxic Waste Generated

Specify filter criteria:

- i. Select "Date Type". Pick Up Date or Submission Date as the date filter
 - ii. Select "From".
 - iii. Select "To".
 - iv. Select "Collector" if needed which is optional.
 - v. Click on "Generate" button.-Generate Report as shown in *Figure 5.2-1: Quantity of Toxic Waste Generated*.
 - vi. Click "Clear" button – Clear your selection.
- c) After generated report successfully you will see report file name as hyper link in "Report" section as shown in *5.2-2: Report*.
- d) Click on the generated report file as shown below to download the file.

Report			
No.	Report	Date Generated	
1	ToxicWasteGenerated-CollectorWiseReport-Apr/05/2019.xlsx	05 Apr 2019 11:22:21	

Figure 5.2-2: Report

- e) You can see “Generate Report –Quantity of Toxic Waste Generated (Collector-wise)” as shown in *Figure 5.2-3: Sample of Quantity of Toxic Waste Generated (Collector-wise) Report*.

Quantity of Toxic Waste Generated - Collector-wise Report		
Submission Date from Jul 01 2019 to Jul 24 2019		
Report Generation Date: 24 Jul 2019 16:55		
Generator: BJ Industries Pte Ltd		
Report For 2019		
Type of Waste	July	Yearly Grand Total
Tuas Marine Transfer Station		
Residues		
Residue from oil recovery	10	10
Total(Metric cube(s))	10	10
Residues		
Residue from oil recovery	12	12
Total(Metric Ton(s))	12	12
Sludge		
Alkaline sludge	9	9
Total(Metric cube(s))	9	9
BJ Industries Pte Ltd		
Used/waste contaminated oil		
Used lubricating oil	6	6
Total(Metric Ton(s))	6	6
Used/waste contaminated oil		
Used hydraulic oil	79	79
Total(Litre(s))	79	79
Oil sludge		
Oil sludge from oil interceptors	19	19
Total(Metric Ton(s))	19	19
Grand Total(Metric cube(s))	19	19
Grand Total(Litre(s))	79	79
Grand Total(Metric Ton(s))	37	37

Figure 5.2-3: Sample of Quantity of Toxic Waste Generated (Collector-wise) Report

5.3 GENERATE REPORT - QUANTITY OF TOXIC WASTE GENERATED (MONTH-WISE)

- On the left panel, click on "Quantity of Toxic Waste Generated (Month-Wise)"
- You can see "Generate Report –Quantity of Toxic Waste Generated (Month-wise)" as shown in *Figure 5.3.1*

Specify the filter criteria:

- Select "Date Type": Pick Up Date or Submission Date as the date filter
- Select "From".
- Select "To".
- Click on "Generate" button.-Generate Report as shown in *Figure 5.3.1: Quantity of Toxic Waste Generated*.
- Click "Clear" button – Clear your selection.

Generate Report - Quantity of Toxic Waste Generated (Month-wise)

Quantity of Toxic Waste Generated (Month-wise)

Date Type*

Please select

From*

dd/mm/yyyy

To*

dd/mm/yyyy

Clear

Generate

Report

No.	Report	Date Generated
No data found.		

Figure 5.3.1: Quantity of Toxic Waste Generated

- c) After generated report successfully you will see report file name as hyper link in "Report" section as shown in Figure 5.3-2: *Report*.
- d) Click on the generated report file as shown below will download the file.

Report			
No.	Report	Date Generated	
1	ToxicWasteGenerated-MonthWiseReport-Apr/05/2019.xlsx	05 Apr 2019 11:57:23	

Figure 5.3-2: *Report*

- e) You can see "Generate Report –Quantity of Toxic Waste Generated (Month-wise)" as shown in Figure 5.3-3: *Sample of Quantity of Toxic Waste Generated (Month-wise) Report*

Quantity of Toxic Waste Generated-Month-wise Report			
Submission Date from Mar 01 2019 to Apr 30 2019			
Report Generation Date: 14 May 2019 10:07			
Generator: MINE WASTE MANAGEMENT PTE. LTD			
Report For 2019			
Type of Waste	March	April	Yearly Grand Total
Tuas Marine Transfer Station			
Asbestos			
Asbestos	40		40
Total(Kilogram(s))	40	0	40
FLU CHEM INDUSTRIES PTE LTD			
Acid			
Acetic acid	2		2
Total(Kilogram(s))	2	0	2
Grand Total(Kilogram(s))	42	0	42

Figure 5.3-3: *Sample of Quantity of Toxic Waste Generated (Month-wise) Report*