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Date: 01 September 2026

Chief Executives, Designated Representatives and GHG Managers, Registered Persons under the Carbon Pricing Act

Chief Executives, Corporation Representatives and Energy Managers, Registered Corporations under the Energy Conservation Act

Dear Sir/Madam

REVIEW AND UPDATE OF CORPPASS ACCOUNTS FOR THE EMISSIONS DATA MONITORING AND ANALYSIS SYSTEM (EDMA)

This circular serves as a reminder for corporations to review and update their CorpPass accounts and registration information in EDMA.

2 By keeping the records current, this would ensure only authorised personnel have access to the system and that corporate information are kept accurate and up to date.

3 Hence, we would encourage corporations to conduct a review and ensure that:

- a) Only authorised personnel are assigned to access EDMA;
- b) CorpPass accounts of former employees or staff who have transferred out are promptly removed; and
- c) Personnel information under your corporation's registration details in EDMA are up to date.

4 Please contact your NEA account officers for CPA and/or ECA-matters should you require any clarifications. Thank you.

Yours faithfully
(Transmitted via email)

Suresh K.
Director
Carbon Mitigation Division
National Environment Agency

(This is a computer-generated letter. No signature is required.)