

Dear Sir/Madam,

REVISED APPLICATION FEE AND LICENCE VALIDITY PERIOD FOR LICENSABLE AQUATIC FACILITIES (AF) WITH EFFECT FROM 1 APRIL 2026

Under the Environmental Public Health Act 1987, the owner or occupier of any premises in or on which a licensable aquatic facility is located, must not use or operate, or allow the use or operation of, the licensable aquatic facility unless that owner or occupier holds a valid aquatic facility licence for that purpose.

Current Licensing Framework

2 The current fee for both new licence application and renewal application is \$200 with a 1-year validity per aquatic facility (AF) system. One or more AFs sharing the same recirculated water via a common filtration system constitutes one AF system.

Revised New Licence Application Fee and Validity Period

3 With effect from **1 April 2026**, the licence validity period will be extended from **1 year to 3 years** to reduce administrative burden on licensees. The revised fees are as follows:

AF Licence	New Licence Application	Renewal Application
1-year validity (Current)	\$200	\$200
3-year validity (Revised)	\$540	\$200

4 Licensees must ensure renewal fee payments are made before licence expiry to maintain continuous operations.

Compliance and Operational Requirements

5 The extended 3-year validity period does not alter existing compliance obligations. Licensees must continue to:

- Test and submit the regulated water quality parameters in accordance with the AF type at the regulated frequency
- Ensure contact details are updated
- Inform NEA prior to the start of any AF closure

E-briefing Sessions

6 Clarification sessions on the revised fee structure and validity period will be held on the dates mentioned below. You may wish to join either of the sessions by scanning the QR code or via the Teams app by entering the meeting ID and password shown below.

Session 1		Session 2	
	2 Feb 2026 (Monday) 3pm - 4pm Meeting ID: 411 512 001 537 60 Passcode: 5ei9E6Jb		6 Feb 2026 (Friday) 10am - 11am Meeting ID: 435 657 165 727 30 Passcode: Ne9BB36a

7 Should you require further clarification on the matter, please contact us via the OneService (www.oneservice.gov.sg) or the myENV (www.nea.gov.sg/myenv) mobile applications. Alternatively, you may reach us via the Online Feedback Form available on the NEA website (www.nea.gov.sg/feedback).

8 Thank you.

VIVIAN LEOW
MANAGER
for DIRECTOR
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NATIONAL ENVIRONMENT AGENCY

THIS IS A COMPUTER-GENERATED LETTER. NO SIGNATURE IS REQUIRED.

Frequently Asked Questions for Revised Licence Fee and Licence Validity Period for Licensable Aquatic Facilities (AF)

1. What are the revised AF licence fees and validity period?

With effect from 1 April 2026, the revised AF licence fees and validity will be as follows:

AF Licence	(Current) 1-year Validity	(Revised) 3-year Validity
New licence application	\$200	\$540
Renewal application	\$200	\$200

Please ensure that you renew before your licence expires to avoid paying the new application fee of \$540.

2. Has the AF licence validity period changed?

Yes. The AF licence validity period will be extended from 1 year to 3 years for both new applications and renewals.

3. Will the revised licence renewal fee and/or validity period affect my current AF licence?

No. AF licences that expire between 31 March and 30 May 2026 will receive renewal notifications via email*. Renewal of these licences will be at a fee of \$200 and will receive the new 3-year licence validity.

The revised new licence application fee of \$540 with a three-year validity structure will only apply to new licences granted from 1 April 2026 onwards and for renewals of licence expiring from 31 March 2026 onwards.

**based on the email address submitted for the licence in GoBusiness*

4. How can I pay for my new AF licence application or renewal?

You can make your payment through any of these methods:

Payment Methods	New Application	Renewal
AXS e-Station website	✓	✓
AXS m-Station mobile app	✓	✓
NEA e-portal	✓	
GIRO		✓
GoBusiness Dashboard	✓	

Please refer to the [step-by-step user guide](#) for the application of AF licence.

5. I have signed up for GIRO for my AF licence renewal. Will I be affected?

AF licensees whose licences are due for renewal or expiry on or after 1 April 2026 will receive renewal notifications for a renewal fee of \$200 and 3-year validity period. No further action is required if you have enrolled in GIRO deduction.

6. My AF licence expires on 28 March 2026. Can I wait until 1 April 2026 to renew my licence?

No. You must renew your licence before the expiry date to continue operating your AF.

7. What happens if I fail to renew my AF licence before the expiry date?

If your AF licence expires, you will need to submit a new application instead of a renewal application. If the new application is submitted on 1 April 2026 or onwards, please note that the following applies:

- You will be charged the new application fee of \$540 (instead of the renewal fee of \$200)
- The licence will be valid for 3 years upon approval
- Your AF must comply with all current licensing requirements
- You cannot operate your AF until the new licence is approved

Licensees must renew their licence before expiry or enrol in GIRO deduction. Failure to do so will result in licence expiry. To receive renewal notifications, licensees must keep their registered contact details (phone number and email address) up to date in the GoBusiness Licensing Portal.

8. If my AF operates for only one year, can the licence fee be pro-rated or must I pay the full licence fee?

The Aquatic Facility Licence costs \$540 (new application) and \$200 (for renewal) and is valid for three years.

Please note that there will be no refund of fees once payment has been made.

To cancel an Aquatic Facility Licence, log in to the GoBusiness portal, find your active licence, select the "Cancel Licence" option in the dropdown, and follow the prompts.

9. What should I do if I face issues with AF licence renewal or laboratory result submissions during the transition period?

If you encounter any difficulties, please notify NEA immediately through any of these channels:

- OneService app (www.oneservice.gov.sg)
- myENV app (www.nea.gov.sg/myenv)
- NEA's Online Feedback Form (www.nea.gov.sg/feedback)

General Enquiries

10. When will licensees be required to start submitting the water quality test results, after obtaining the licence for their AF?

Upon obtaining the AF licence, the licensee shall commence the following:

- Start testing and submitting the monthly parameters for the AF; and
- Start testing and submitting the quarterly parameters (if applicable depending on AF type) within the following 3 months.

Example: AF licence was obtained in January 2026

- The licensee shall arrange for their:
 - Monthly parameter test in February 2026; and
 - Quarterly parameter test within the subsequent three months (i.e., February-March-April)
- Licensees shall arrange for their quarterly test in April 2026. Test result for April 2026 must be submitted via the GoBusiness portal no later than 14 May 2026.

11. What are the water quality parameters required for the various types of AF?

Please see the tables below for the water quality parameters required to be tested at the stipulated frequency for the respective AF types. For all AFs, the licensee shall also carry out tests on the pH value and the residual disinfectant of AF water at least once a day.

The aquatic facility laboratory results for samples collected and tested in a particular month shall be submitted no later than the 14th day of the subsequent month.

Swimming Pool without Aerosol Generating (AG) features

Monthly	Turbidity (NTU)	≤ 0.5
	pH – if Chlorine is used	7.2-7.8
	pH – if Bromine is used (indoor only)	7.2-8.0
	Free Residual Chlorine – if Chlorine is used (ppm)	1-3
	Total Bromine (indoor only) – if Bromine is used (ppm)	2-4
	Heterotrophic Plate Count (cfu/ml)	≤ 200
	<i>Escherichia coli</i> Count (cfu/100 ml)	< 1

Swimming Pool with AG features

Monthly	Turbidity (NTU)	≤ 0.5
	pH – if Chlorine is used	7.2-7.8
	pH – if Bromine is used (indoor only)	7.2-8.0
	Free Residual Chlorine – if Chlorine is used (ppm)	1-3
	Total Bromine (indoor only) – if Bromine is used (ppm)	2-4
	Heterotrophic Plate Count (cfu/ml)	≤ 200
	<i>Escherichia coli</i> Count (cfu/100 ml)	< 1
Quarterly	<i>Legionella</i> Bacteria Count (cfu/100 ml)	< 1

Spa Pool

Monthly	pH – if Chlorine is used	7.2-7.8
	pH – if Bromine is used (indoor only)	7.2-8.0
	Free Residual Chlorine – if Chlorine is used (ppm)	3-5
	Total Bromine (indoor only) – if Bromine is used (ppm)	4-6
	Heterotrophic Plate Count (cfu/ml)	≤ 200
	<i>Escherichia coli</i> Count (cfu/100 ml)	< 1
Quarterly	<i>Legionella</i> Bacteria Count (cfu/100 ml)	< 1
	<i>Pseudomonas aeruginosa</i> Count (cfu/100 ml)	< 10

Water Playground/Interactive Water Fountain

Monthly	Turbidity (NTU)	≤ 0.5
	pH – if Chlorine is used	7.2-7.8
	pH – if Bromine is used (indoor only)	7.2-8.0
	Free Residual Chlorine – if Chlorine is used (ppm)	1-3
	Total Bromine (indoor only) – if Bromine is used (ppm)	2-4
	Heterotrophic Plate Count (cfu/ml)	≤ 200
	<i>Escherichia coli</i> Count (cfu/100 ml)	< 1
Quarterly	<i>Legionella</i> Bacteria Count (cfu/100 ml)	< 1
	<i>Pseudomonas aeruginosa</i> Count (cfu/100 ml)	< 10

12. What are the frequency requirements for AF licensees to test AF water for pH and residual disinfectant? Is it permissible for licensees to conduct onsite testing of pH and free residual chlorine/bromine only on specific days when the pool contractor visits for maintenance?

The licensee is required to conduct onsite testing of pH and free residual chlorine/bromine at least once daily on each day the AF operates.

The records of the test results must be kept and maintained for NEA's inspections.

13. Do I need to submit laboratory test results to NEA if my AF is closed?

When the AF (pool) is closed for repair or renovation works, please notify NEA by filling in [Form - Notifying the Closure of Licensed Aquatic Facility \(AF\) for Repair or Renovation Works](#) and include the supporting documents (e.g. notice to residents/ guests/ users to inform of the temporary closure, receipt of works to be carried out for the above-mentioned AF, timeline/schedule of works for the above-mentioned AF)

Please submit the form and supporting documents to us before the pool closure period via <https://www.nea.gov.sg/corporate-functions/feedback>, and select:

- i. **Category:** Other Enquiry on Environmental Issue
- ii. **Description:** Submission of AF Closure Form

You are not required to submit your laboratory results during the AF closure period.

Please ensure your AF is thoroughly cleaned, disinfected, and has passed **all** the regulated test parameters before reopening your AF for use. Thereafter, please submit the results to us via the GoBusiness Portal (<https://dashboard.gobusiness.gov.sg/login>).

14. How do I reset my quarterly testing cycle if I wish to align the testing frequency for all my AFs?

If you wish to reset your quarterly testing cycle to align with a different schedule, this can only be achieved by moving the quarterly cycle forward (refer to the example below).

- Last quarterly test conducted: January 2026
- Current testing cycle: January – April – July – October
- Desired new testing cycle: March – June – September – December
- Action required: You must conduct a quarterly test in March 2026 (★) to reset your testing cycle to the new schedule.

Timeline illustration:

Test Cycle	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Current Testing Cycle												
New Testing Cycle			★									

15. What happens if failed water quality test results are submitted?

If the AF does not comply with the requirement limits for water quality, the licensees are advised to take the following steps:

- Disinfect AF as soon as practicable within 3 days after the date of the failed test result report;
- Conduct another round of water quality sampling within 24 hours after disinfection and ensure that the water quality complies with the regulated limits; and
- Submit the test results to NEA via GoBusiness within 7 days after completion of the test (date of test results).

16. I received a notification from NEA that my water quality was unsatisfactory. What should I do?

- Carry out the necessary mitigation/remediation of the affected AF immediately.
- Retest the water for **all** parameters relevant to the affected AF's licence type – monthly **and** quarterly.
- **Within 7 days** of the test report date, submit the retest results to NEA via the GoBusiness Portal using the available excel template and attach a copy of the laboratory report.

For example, NEA conducted an ad-hoc sampling at MCST X's licensed AF (water playground) on 5 January 2026, and the water sampled failed the Heterotrophic Plate Count (HPC) parameter. Upon receiving the notification from NEA on the unsatisfactory results, MCST X must retest **all** the regulated parameters for water playgrounds:

Test Parameters	Limits
Turbidity (NTU)	≤ 0.5
pH – if Chlorine is used	7.2-7.8
pH – if Bromine is used (indoor only)	7.2-8.0
Free Residual Chlorine – if Chlorine is used (ppm)	1-3
Total Bromine (indoor only) – if Bromine is used (ppm)	2-4
Heterotrophic Plate Count (cfu/ml)	≤ 200
<i>Escherichia coli</i> Count (cfu/100 ml)	< 1
<i>Legionella</i> Bacteria Count (cfu/100 ml)	< 1
<i>Pseudomonas aeruginosa</i> Count (cfu/100 ml)	< 10

If the AF has aerosol-generating feature(s), the licensee must retest *Legionella* and *Pseudomonas aeruginosa* as well.

17. If there is only 1 failed parameter in water quality test result in an aquatic facility, does the licensee need to re-test both required routine parameters or re-test the failed parameter only?

If one or more water quality test parameters were found not to comply with regulatory limits, the licensee should thoroughly clean and disinfect the aquatic facility and **re-test all** the regulated parameters as the water quality may not be the same as that of the last test.

18. What are the penalties for the owner/occupier for failing to obtain a licence prior to the use or operation of the AF?

The owner/ occupier may be subjected to a fine not exceeding \$5,000 for a first offence, and for a second or subsequent offence, to a fine not exceeding \$10,000 or to imprisonment for a term not exceeding 3 months or to both, under the Environmental Public Health Act (EPHA).